

NCAC BYLAWS COMMITTEE MEETING

Minutes – 18 August 2005

The attendees were: Rick Dean, Ed Eby, Bonnie Eisner, Susie Hermreck, Colette Hyder and Mary Woodson. Absent were: Clyde Cruise and Vince McCarthy.

The meeting started at 1:40 p.m.

- I. Ed Eby has accepted the position of Vice Chair of the Bylaws Committee.
- II. The minutes of the prior meeting were submitted for approval. They were approved. (M/S Hermreck/Eby)
- III. More items were added to the list of potential changes:
 - a. Item 16: Should committees have Policies and Procedures or even Bylaws?
 - b. Item 17: Some changes to Article VIII Section 1 are proposed.
 - c. Item 18: Some changes to Article VIII Section 4 are proposed.
 - d. Item 19: Some changes to Article IX on General meetings are proposed (involving Robert's Rules of Order and submitting motions in writing).
 - e. Item 20: Should the fiscal year be changed (Article XII).
 - f. Item 21: Two signatures to be required on larger checks only.
- IV. The entire list of proposed changes was assessed.
 - a. Some items were identified for submission to the Board on Monday, for their 30 day review followed by a vote in September. The corresponding text changes to the bylaws were formulated; a draft of the document was generated with strikethroughs (for deleted text), italics (for new text) and color coded red. These items are: 1, 3, 4, 6, 7, 13, 15, 17, 18, 19 and 21.
 - b. Items 8 and 20 were closed.
 - c. The rest of the items were tabled for future meetings of the committee.
 - d. Anyone, not a member of the Bylaws committee, who would like more information on each item studied, should send an e-mail to the committee Chairperson.

The meeting was adjourned at 3:28 p.m.

Next meeting will be on **Thursday, September 1 at 1:30 p.m. at the NCSD building.**

The minutes are submitted by Colette Hyder.